



FILING GUIDANCE FOR TRADEMARK REGISTRATION IN VIETNAM

REQUIRED INFORMATION

1. Full name, address and nationality of the applicant;
2. Description of the trademark: meaning, colors claimed, translation or transliteration of characters into English if the mark contains foreign characters;
3. List of goods/services to be covered by the trademark and if possible, the class(es) of the respective goods/services according to the International Classification (if known);
4. Country, application number and filing date of the original foreign application from which priority is claimed (If a priority is claimed).

REQUIRED DOCUMENTS

1. Power of Attorney from the applicant (*notarization is not required*);
2. 20 specimens of the mark (the size of each specimen is not smaller than 15mm x 15mm and not larger than 80mm x 80mm);
3. If the Convention priority is claimed: a certified copy of the priority document(s) and the English translation thereof.

Note:

*A copy of the executed Power of Attorney can be accepted at the time of filing trademark application, but the original one must be submitted **within 1 months** from the filing date.*

GENERAL INFORMATION

1. A trademark application can cover more than one class;
2. The time limit from the filing to granting date is **9 months**, of which 03 months is for formality examination and 06 months is for substantive examination;
3. The protection title of a trademark is a Trademark Registration Certificate, which is effective from the granting date;
4. The validity term of a Trademark Registration Certificate is **10 years** from the regular filing date and can then be renewed indefinitely for consecutive periods of 10 years;
5. A Trademark Registration Certificate can be suspended by a request made by any third party if it is not used in five successive years without any proper reason.